

Admin: netsuper
Password: K1lI3m4lI

When reimaging a computer you can use username "tech4" or "tech5", if tech4 doesn't work anymore. And the password "Bnmko0pl". Then you just need to activate windows and office and insal servers:

Burnet and burnet2 most common file share servers. Everyone has a personal share drive under [\\burnet\(2\)/f/staff](\\burnet(2)/f/staff) or [\\burnet\(2\)/f/faculty](\\burnet(2)/f/faculty) and then their username. <\\Travis2> is a print server in Richmond that most of the printers are connected to. Burnet and Burnet2 also have our usual software in case you're looking for it, under software or software packages.

Vendprint and Deepfreeze:

Vendprint and deepfreeze are programs used in the online library in Richmond 142. Deepfreeze is used to freeze the computers software and OS so when the computer is rebooted it just goes back to the point when it was first frozen. The program can be found at [\\10.1.6.66](http://10.1.6.66) and just run the DFWks2.exe application and it will go through the process and ask you to restart. Now, the computer is frozen and if you need to unfreeze it to make changes just hold down Ctrl+Shift+Alt and then hit F6 and it will ask for a password which is "bnmko0pl". From there you can choose to "thaw" the computer so you can make changes to it. Then just go through the key combination and password when you need to freeze the computer again. I always do deepfreeze last after adding the printer and vendprint to the machine for obvious reasons. Vendprint is a program used for students to print and pay for the papers they are printing. It's located on every hard drive, including newly imaged ones, under the C: drive "VendPrint" and then the folder "popup installer for windows 7" has the program that needs to be installed on the computer. You then need to configure vendprint under vendprint configuration manager. You can just look at one of the other computers in the online library to see which checkboxes need to be ticked.

Banner:

Banner is an internet shortcut link normally seen as "PROD" or "INBPROD" and needs java version 7 update 51, found on burnet, and then usually I install the latest version of java after that. The java add-on in internet explorer also needs to be enabled, if it isn't already.

Shoretel:

<http://10.1.7.230/shorewaredirector/login.asp>

Above is the link to access the shoretel server. Username: admin and Password: changeme. Then on the left side, you can look under users and search by extension or name. If you want to change the persons name for an extension just click on the persons name that is currently associated with the extension and from there you can change the name and a little down the page is the voicemail password you can change in case they forgot theirs.